



Job Description

Position Title: Development Director

Job Grade: 7

Reports To: SVP – SIFE USA

Location: SIFE World Headquarters—Springfield, MO, USA

Key Responsibilities

- Serves current donors to grow their financial support and organization commitment (manage support of \$1.5 million portfolio, on average.)
- Leads in identifying, cultivating, soliciting and delivering new SIFE supporters for gifts on average of \$25,000.
- Assists in achieving supporters' objectives for being in the SIFE network.
- Cooperates with global team to meet organizational goals.
- Supervises Development Coordinator.
- Manages special projects beyond primary assignments.

Key Characteristics

- Passion for and understanding of SIFE
- Outstanding communication and presentation skills (communicating one-on-one, in groups, through presentations, at networking events, and by phone/email).
- Excellent organization and time-management skills.
- Results driven approach.
- Ability to "make the ask".
- Good computer skills with Microsoft Office products and the ability to learn new programs.
- Willingness to experience significant travel in the USA.

Education Requirements & Experience

- Bachelor's degree
- Demonstrated previous success in a fundraising role and/or related field such as marketing or sales.